



## Installation Instructions



Watch our Toppers Installation Video at:  
[HealthcareInspirations.com/install](http://HealthcareInspirations.com/install)

### Topper Preparation:

1. Unpack Toppers and examine to assure that the size, color, and quantity are correct.
2. Place your Toppers on a flat surface, face down, and allow them to rest overnight before installation. This is important as the substrate needs to acclimate to the temperature and humidity levels in your facility.

### Tools Needed for Installation:

1. Topper Application Fluid (included).
2. Installation Tool (included).
3. Soft Absorbent Cloth (included). Do not use rough wash clothes, scrub drapes, or paper towels as they may scratch the surface of the Topper.
4. Absorbent Material (to absorb the overspray of the Application Fluid). Kraft paper, a paper or cloth towel, or a blanket will all work. Make sure you can easily move the material as you move from room to room to complete the installation.
5. Cleaning Fluid. Windex®, diluted bleach or ammonia solution will all work (see #6 on next page for additional instructions).

### Preparation of Installation Surface:

1. Toppers can be installed over painted smooth walls (not textured), glass, plastic laminate, and whiteboards.
2. Toppers adhesive-backed material is not recommended for use over unfinished drywall, or similar surfaces, or any surface that has been regularly cleaned with an oil-based cleaner. In the case of drywall, the Toppers (upon removal) will remove the surface of the drywall. In the case of a surface cleaned with oil-based cleaners, the adhesive will not stick.
3. Loose paint or other wall-covering material must be removed. Nicks, gouges, and other surface imperfections should be filled, sanded smooth, and sealed.

#### Patient Care Central Toppers™ by Healthcare Inspirations

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4. Do not install over ballpoint pen ink, wax crayon, ink marker, oil-based stains, or any foreign matter that may bleed through.
5. If you need to mark the installation area, we suggest that a pencil be used as it will not bleed through.
6. Clean the installation surface with Windex®, or a diluted chlorine bleach solution. Rinse, and allow to completely dry before installing. Wash greasy surfaces with an ammonia solution. Rinse, and allow to completely dry before installing. It is very important to remove any residue on the installation surface that may interfere with the Topper adhering to the installation surface.

### **Preparation of Topper Installation Fluid:**

1. Fill the included Application Fluid Bottle with tap water to red indicator line.
2. Pour 2 oz. Application Concentrate into 32 oz. Bottle.  
2 oz. Concentrate = 32 oz. Application Fluid.
3. Screw on included sprayer top, tightly. Shake vigorously. Shaking will mix fluid and create suds in the neck of the bottle. Hold the neck of sprayer when shaking to minimize leaking.

The purpose of the Application Fluid is to temporarily inactivate the adhesive on the back of the Topper. This allows you to correctly position the Topper before the adhesive sets. It will also allow you to easily remove any bubbles that form underneath the Topper.

**How much to use:** If you are installing a 18 x 24" Topper, you should use approx. 1 oz.— for a 24 x 36" Topper, approx. 2 oz. Use liberally. It is better to use too much Application Fluid than to use too little and have some parts of the adhesive stick to the whiteboard during installation.

### **Installation:**

- Do not use metal or sharp objects during installation.
  - Be careful not to crease the Toppers during installation.
1. Mark where you would like to install the Toppers. We recommend that you measure to ensure correct leveling before installation. If you are installing on a whiteboard, you can use the top horizontal edge as a guide.
  2. Place the Topper face down. Remove the clear or white backing on the Topper. Touch the adhesive as little as possible as finger oils can interfere with adhesion.
  3. Spray the Application Fluid on the back of the Topper. Use a zig-zag pattern from left to right on to ensure even coverage. Small bubbles will form after the Fluid comes into contact with the adhesive.
  4. Use your hand to spread the Application Fluid evenly. This is important as any adhesive that is not covered will stick immediately to the surface of your whiteboard— making installation difficult.
  5. Once the Application Fluid has been applied, you have approximately 3 minutes to place the Topper on the installation surface before the Fluid starts to dry.

6. Gently press the top edge of the Topper against the installation surface. Working from the top down, use **the soft (black) side** of your Installation Tool to gently smooth the Topper onto the surface. *Do not use the yellow hard side of the Installation Tool as it will scratch the dry-erase surface.* Start in the middle and work your way out, gently forcing out the fluid and air bubbles. Use your absorbent cloth to wick away fluid that is forced out from the edge of the Topper. Gradually increase the pressure you use on the Tool. At about 5 minutes, (depending on the temperature and humidity level in the installation area) the fluid will start to dry and the Topper backing will become very tacky. To remove large bubbles, gently peel up the corner closest to where the bubbles exist and smooth them out in the direction of the corner with the Installation Tool. Check for air bubbles by slowly running your hand over the Topper surface. If you find any, use your Installation Tool to firmly force them out.
7. A word about air bubbles. Despite your best efforts to avoid them— occasionally they will persist. Air bubbles will not affect the performance of the Topper. **Do not puncture air bubbles**, doing so will void the warranty on the Topper.
8. After finishing the installation, use your absorbent cloth to wipe off any remaining Application Fluid from the Topper. Allow the Topper to dry for 10 to 15 minutes before using it. Environments with cold temperatures or high humidity may need more time.

***If you have any questions, please call us at (877) 646-5877.  
We're here ready to help anytime you need us.***

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